

Daniel Burrus

AUDIO VISUAL CHECKLIST

GLOBAL FUTURIST | STRATEGIC ADVISOR | BEST-SELLING AUTHOR



EQUIPMENT

In order for Daniel Burrus' presentation to have the greatest possible impact on your attendees, we ask that you prepare for and/or consider the following:

- Mr. Burrus can either run his PowerPoint from his own computer hooked into your AV system, or
- He can provide a USB flash drive containing his PowerPoint at the time of his AV check to the AV Team.
- If needed, Mr. Burrus travels with all of the necessary converters and/or adapter cables for his laptop to connect with your AV System.

RESOURCES

INTRODUCTION



Please use the introduction provided by our office, or use it as a guide in preparing your introduction. We also have a 90 second video introduction.

HANDOUT



A handout master has been provided by our office. Please do not distribute the handout before the program unless it is to be pre-assembled in a folder along with other materials for your meeting.

QUESTIONS



If you have questions or need any additional information, please feel free to contact Jennifer at 1-800-827-6770.

PHOTOS



Photos are available on our website www.burrus.com. We are happy to supply you with articles or additional information to assist you in your program advertising, at your request.

RECORDING DEVICES



Please inform us as soon as possible if you plan to audio tape, video tape, broadcast or transmit this presentation. This will require prior written authorization from our office.

